

**MEETING MINUTES  
CARROLL COUNTY PUBLIC SERVICE AUTHORITY  
OCTOBER 3, 2022  
CARROLL COUNTY GOVERNMENTAL CENTER  
BOARD MEETING ROOM  
HILLSVILLE, VA**

**CALL TO ORDER**

The Carroll County Public Service Authority held their regular meeting on Monday, October 3, 2022 at 4:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Joey Dickson, Vice Chairman, Tracy Moore, Chairman, Garry Jessup, Rex Hill, Robbie McCraw, Michael Watson, Executive Director and Dana Phillips, Secretary/Treasurer. Absent Ronnie Collins.

**CITIZENS TIME**

No one present to speak.

**(ORDER)**

**CONSENT AGENDA**

Upon a motion by Mr. Jessup, seconded by Mr. McCraw and duly carried by the Authority does hereby approve the consent agenda, sections A, B & C. The September 12, 2022, minutes were also approved and are on file in the PSA office. The claims were as follows:

**Claims**

Claims for September 29, 2022 Check # 25614 – 25653 \$115,344.20

**Transfer for Claims**

Transfer for September 29, 2022 \$115,344.20

**Transfer to Short Lived Asset**

Transfer from CCPSA \$10,000.00

**Transfer to O & M**

Transfer from CCPSA \$10,000.00

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**NEW BUSINESS**

**(ORDER)**

**PUBLIC MEETING FOR THE 221-WATER PROJECT**

Upon a motion by Mr. Dickson, seconded by Mr. McCraw and duly carried the Authority approved to move forward with a public meeting.

Mr. Watson- Asked the board what specific roads they were looking at including in the meeting around Double Cabin Road and Floyd Pike. They are trying to schedule for a Tuesday or Thursday at the Dugspur Community Center. Also, that PSA will send out letters to everyone in that area. Is the PSA only going to look at just Floyd Pike or Double Cabin like it was once before?

Mr. Moore- Thinks both roads need to be done together.

Mr. Jessup- Also agrees the roads need to be done together as well.

Mr. Watson- Is the PSA looking at including the connection fees within the application or fees charged as we hook people up?

Mrs. Phillips- If we sign individuals up that night at the meeting when a project goes through there is a blank on the user agreement to include the connection fee.

Mr. Watson- We are looking at 136 addresses on Floyd Pike and 90 on Double Cabin Road.

Mr. Jessup- So the PSA is looking at installing from Allison Church Road to the Hillsville Elementary School?

Mrs. Phillips- Correct.

Mr. Hill- Could any grants be received to help offset the connection fees?

Mr. Watson- You include that in your grant and, but we are going to have to match and end up 20% to 30% match on any money that you receive even if it's a loan. 20% match you could possibly include that in your match, and it just increases your project cost.

Mr. Hill- Preferences is to try and make this inexpensive as possible.

Mr. Watson- On the connection fees once we use up all the grant monies then we are going to evaluate the cost to see if there is some type of way, we can do some type of savings.

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**NEW BUSINESS- continued**

Mr. Jessup- The citizens will need to know a price upfront.

Mr. Watson- If hired contractors do the work you are looking at least two grand just from the cost of what it takes. That would be the PSA's cost as well. By the times you get the contractor and materials it \$2,220 for that cost. If you were doing them in house, you could knock it down to a \$1,000 a piece probably.

Mr. McCraw- How many miles was that again?

Mr. Watson- 8 miles on Floyd Pike and about 6.8 on Double Cabin that is just a rough estimate.

Mr. Dickson- I think we should include the connection fee then and see about lowering the connection fee to see how much interest we get.

Mr. Jessup- Yes, they need water, but they also don't need to go broke at the same time.

Mrs. Phillips- At the meeting we have the user agreement stating the connection will be \$3,000.

Mr. McCraw- Or waive the fee?

Mr. Moore- Made the comment he is not going to enter this discussion because he is the representative of this area that will be a part of this project.

Mr. McCraw- I agree with Mrs. Phillips we need to make sure that the citizens are committed to the hook up.

Mrs. Phillips- We don't need to put in a cost then go back and another price later.

Mr. Moore- A project this large should be able to be paid in stages because its going to take time to complete.

**(ORDER)**

**CONNECTION FEE 221 PROJECT**

Upon motion by Mr. Hill, seconded by Mr. McCraw and duly carried by the Authority does hereby approve to set the connection fee at \$1,000.00 for the 221 project and meters set after the 221 project is finished the connection fee will be \$3,000.00.

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**PROJECT UPDATES**

**Exit 1 Cana System**

Mr. Watson- Received a notice stating that funding offer was not received for that Cana system, and he will continue to look for funding offers. He has reached out VA Department of Health to get criteria to make the application the PSA is submitting better on lacking on funding. In the letter it stated there was 877 million dollars' worth of funding that would be needed and there is nowhere near that amount of funding available.

**Exit 1 Regional Wastewater**

Mr. Watson- The PSA is still waiting for DEQ to decide; we haven't received any information regarding that system.

**Exit 1**

Mr. Watson- The quote on three phase and the plan is to pay for this through the Mount Rogers Regional Grant it will pay a 100% with no match. Also, need to place in the grant application is a generator that will run on three phase power.

Mr. Watson- Hillsville sewer they did replace some parts and fixed one leak. They found another one and plan on working on it next week and repairing it. This will require a crash truck on the roadway. The town has a person licensed so VDOT isn't having to be paid for their truck or the set up.

**Water Sewer Grants**

Mr. Watson- The grants are moving forward; we plan on asking for some additional ones. We sent some out to the contractors and they have two left on Blueberry.

Mrs. Phillips- We are waiting on all the Blueberry meters to be set before we change their rates.

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**AUTHORITY MEMBERS TIME**

Mr. Jessup- Thanked employees for all the work they are doing and completing.

Mr. Hill- No comment currently.

Mr. McCraw- Thanked employees for all the work they have done and for repairing the fire hydrant at Tower Rd.

Mr. Dickson- - Thanked employees for all the work they are doing and completing.

Mr. Moore- The 4 p.m. meeting is hard Mr. Collins to attend the meeting. Would the board be willing to change that time, or he is possibly looking for another member to serve for him?

Mr. McCraw and Mr. Moore agreed it would be hard to change the time and the board would thinking and discuss this at another time.

Mr. Moore- Going back on the VDOT flagging, a local company in Hillsville offers a one-day class he would like some of the PSA employees to complete.

Mrs. Phillips- I have spoken with a company in Christiansburg, they are planning on setting up a class. I will call and check with the other place as well.

Mr. Jessup- What has become of an air compressor?

Mr. Watson- We are still waiting to find one, I know one is for sale. But they keep moving the date to sell it at the auction online through the 13<sup>th</sup> of October.

**(ORDER)**

**Adjournment**

Upon a motion made by Mr. McCraw, seconded by Mr. Hill and duly carried by the authority does hereby adjourn at 4:47 p.m. until the next scheduled meeting on Monday, November 7, 2022 at 4:00 p.m.

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Tracy Moore – Chairman

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Mike Watson – Executive Director

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Dana Phillips – Sec/Treasurer